

Senior Study Director for Health

Insight Policy Research (Insight), a rapidly growing, dynamic research and evaluation organization, is seeking an experienced **Senior Study Director** for our Health practice with expertise in managing qualitative and quantitative research methods and program evaluation. We are a well-established small business, having provided nationally recognized research and evaluation services to federal, state, and private-sector clients for the past 15 years.

Headquartered in Arlington, Virginia, we conduct research in the areas of education, health, nutrition, and family support services. We offer outstanding potential for growth and competitive salaries and benefits, including telecommuting, in a collegial, family-friendly environment. For further information and the types of studies we conduct, please visit our website: www.insightpolicyresearch.com.

Position Summary

The essential functions of this position include designing and directing research and evaluation studies, managing qualitative and quantitative data collection, communicating with clients, and preparing final reports and briefings. **Candidates must have at least 5 years of experience leading federal contracts. Experience with contracts with the U.S. Department of Health and Human Services is required.** Experience leading and/or writing successful proposals in response to federal solicitations is preferred.

Responsibilities

- Leading mixed-methods projects requiring quantitative and qualitative data collection and analysis, including developing study designs, determining analysis methodology, and outlining format and content of client deliverables
- Interpreting and summarizing quantitative and qualitative findings in reports and presentations to address clients' research needs
- Interacting with various stakeholders in focus groups, interviews, and surveys
- Serving as the point of contact for clients and project staff
- Managing research teams to ensure project activities are completed in an accurate and timely manner
- Leading proposal development efforts

Qualifications

- Master's degree in a social science field
- 5–8 years of health care research/policy or private sector consulting experience, including 2–3 years in a leadership role
- Working knowledge/experience with Medicare, Medicaid, or other public health programs of the agencies of the U.S. Department of Health and Human Services, familiarity with Centers for Medicare & Medicaid Services payment regulation for Prospective Payment Systems (known as PPS) for acute-care hospitals, long-term care facilities, and ambulatory health centers
- Strong organizational skills with demonstrated ability to work both independently and as part of a team
- Ability to manage competing deadlines while keeping projects on schedule and within budget

- Excellent written and verbal communication skills (writing sample required)
- Experience preparing final deliverables and writing comprehensive research reports

EEO: All candidates will be considered without regard to race, color, religion, sexual orientation, national origin, age, disability, or genetic information.

Contact: Send resume/CV and a writing sample via email, fax, or regular mail to—

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